

National Clarion Cycling Club

National Committee Meeting

Thursday 20th November 2025 at 19:30 (7.30pm)

On Zoom

Abbreviations regularly used: AUK: Audax UK, BC: British Cycling, B&S: Boots & Spurs. CTT: Cycling Time Trials, CUK: Cycling UK, DP: Data protection, GDPR: General Data Protection Regulation, ICO: Information Commissioner's Office, LCC: London Cycling Campaign, NC: National Committee, NCCC: National Clarion Cycling Club, SOs: Standing Orders. TT: Time Trial, WCML: Working Class Movement Library.

Present: Ian Clarke (Standing Orders Secretary), Steve Clarke (Racing and Events Secretary), Edward Ireland (Chair), Edward Gilder (Boots & Spurs Editor), Charlie Harvey (Admin/Minutes Secretary), Chris Nicol (Data Protection Officer), Michael Stainer (Webmaster/IT Manager).

1] Apologies for absence: Ian Hoyle (Safeguarding Officer), Neil Shand (President), Paul Whitehead (Membership Secretary).

2] Minutes of last meeting: Agreed.

3] Any confidential items in minutes: None

4] Matters arising, not covered elsewhere in the agenda: None

5] Correspondence

From Cotswold Clarion re: rebate and fees. In the absence of a Treasurer, Edward G would contact Cotswold. Jonathan Leigh had offered to continue to help if needed but did not want to attend meetings. Action: **Edward G**

From Moira and Bernard Beegan re: Clarion memorabilia and artifacts. Charlie had been contacted by them re: a collection of Clarion memorabilia once owned a Mr Davy of Govan Clarion. Charlie had replied that any printed material should go to the WCML in Salford. By chance, Bernard Beegan is a bookbinder and has done some work for them in the past so they are already

aware of it. There are also some cups and trophies. They might be suitable for repurposing. He had been sent photos of them which he had forwarded on to Steve. It was suggested that Coatbridge Clarion might be interested in having them. Steve would have a look at the photos and contact Coatbridge. **Action: Steve**

6] Meeting with Section Secretaries / Officers / Reps (15/11/25)

retrospective: Charlie had circulated notes of this meeting. In the following discussion, some of the points made were:

Several sections had used their rebates to subsidise events or kit.

Perhaps the Annual Conference should be called the AGM as that was what it really was. Lots of debates on the constitution were a turn off for most members. If we needed to make changes to the constitution, we ought to do it one or two clauses at a time. There could be a separate meeting (Annual Conference / Annual Meeting?) aimed more at discussion and guest speakers.

We should publicise the fact that Ian H could assist sections with only small youth sections with advice and support on safeguarding.

Some had suggested that it would be useful to have a contact list of other sections that was available to all sections with a (Section Name)Clarion@clarion.org address which could be forwarded to Section Secretaries without giving out their personal email addresses.

It might be worthwhile to have another such meeting next year but we would need to have a clear idea of what we wanted discussed and what we wanted to know. It was agreed to put this on the agenda of a future NC meeting.

7] Co-option of Gary Bentley as Insurance Officer: Steve had been in contact with Gary. It was agreed to set up a Zoom meeting with him on the 26th November. Our main issues with the current policy were the £500 excess and that we always got our renewal notice late, usually just before Christmas, when it was too late to look for alternatives. Ian C noted that our excess has once been £500 but we had paid more to have a £250 excess. We allowed member vs. member claims which may explain why we had a hefty excess while CUK didn't.

8] Recruitment of new Treasurer and Secretary: An appeal for volunteers had been put in the latest B&S and we'd see if this produced any volunteers.

9] Proposed rule changes: Ian C proposed a few changes to the rules:

New 6.8 The Conference shall be held annually on a date agreed by the Committee, who will determine whether it will be conducted online, in person, or in a hybrid format. Sections shall be notified at least three months in advance.

Agreed.

New 6.9 Proxy voting shall only be permitted at conferences held exclusively in person. In such cases, sections must inform the Clarion Chairperson in writing at least two weeks in advance, specifying their voting intentions for each published motion. A form for expressing voting intentions will be available from the National Committee.

If a motion is amended during the conference, the Chair is granted discretion by the section to decide whether and how the section's proxy vote should be applied. If the Chair is uncertain, the proxy vote shall be recorded as an abstention.

Proxy voting is not considered necessary at online conferences due to the inherent convenience and accessibility for any section member to act as a delegate.

Agreed

New Rule 1.10 Sections may appoint up to two delegates to attend the conference. These delegates may be any member of that section. One delegate should be mandated by the section by their general or committee meeting, on how to vote on each motion on the agenda. Delegates should always vote with the interests of all members of their own section.

Agreed

Apart from medals and certificates, trophies presented at the annual meet or prize presentation ceremony are to be held for up to 10 months. The recipient

accepts responsibility for the safe care and protection of the trophy and must arrange for its safe return to the Competition and Events Secretary no later than two months before the following year's prize presentation.

In certain circumstances, the Competition and Events Secretary may exercise discretion to retain a trophy after the award ceremony for reasons of safekeeping, logistics, or security.

Agreed

These proposed rules would be put to the next Annual Conference. Ian C noted that there had been no 2024 presentations. Steve would check to see which sections had put in claims for awards for this year.

10] Clarion tandem: Ian C had been in touch with Neil Shand, who had delivered the tandem to a London member who lives in Hereford. He believed that London Clarion, in good faith, believed that it belonged to them whereas, in fact, it was donated to the NCCC by Brian and Anne Burchell. He and Neil would follow up on the matter. We then could offer it to members to borrow.

11] Duplication of email list for sections and list of section contacts: Charlie had inherited two email lists. One of was list of section contacts from Edward G and one was a list of email addresses from Michael, which gave no information on which section they were for unless it was obvious from the email address. He was advised to contact Paul for an up to date list of section officials. **Action: Charlie/Paul**

12] Single location for storage of all Clarion documents, maybe a "one drive" account or similar: Postponed to next meeting.

13] Easter Meet 2026: Ian and Steve reported on the proposed meet at the Mount Cook Adventure Centre. They would try to visit it before Christmas. The Darley Moor circuit, which is in the area, could be used for a TT or circuit racing. They had been in touch with the Isaak Walton Hotel, where the first Easter Meet was held in 1895, but couldn't get a clear response. It seems as though they may be temporarily closing.

14] York Cycle Rally 2026: Michael and Steve reported that it was unlikely to be in York and would probably be a week earlier. A decision would be made at the York Rally committee on 22/12/25.

15] Membership report: Paul had given apologies.

16] Financial report in lieu of a Treasurer: Current account: £1837.27, savings account 50,361.44. No detailed info available re: PayPal account but it is approx. £1,000.

17] IT update: Michael had paid the fee (£72) for the online shop facility but we might want to consider whether to use it next year. Though there was a limit on the number of email addresses we can have, there was no limit to the number of email addresses that can be forward to, which helps with GDPR as personal emails would not be published. However, there is no storage facility. Ian C suggested a mailing list of all the Member Mojo admins. This would reach Section Secretaries, Treasurers and, if sections had them, Membership Secretaries.

18] Data protection: Chris had checked our rules again BC requirements. He reported that our DP procedures were satisfactory. There had been one issue re: racing results but they were regarded as just a historical record and did not include any personal information. Entry forms and sign on sheets should be deleted after 6 years. The BC website gave useful information and advice.

Chris was not planning to renew his membership at the end of the year as there isn't a local section in the Dunbar area and he plans to concentrate on Audax UK. We wished him well and hoped he would stay on, if only for the cheap insurance that the Clarion offers.

19] Safeguarding: Ian H had given apologies.

20] Boots & Spurs / Boots & Spurs Extra: Edward G had finished putting the magazine together on schedule and the copy had gone to Matt, our graphic designer. He hoped it would be posted out by Christmas.

21] Competitions and Events: Steve had written to sections asking them for their 2025 results and claims. He was aware that there hadn't been any

presentation of the 2024 awards and suggested that this be done with the 2025 awards at the Easter Meet. He was trying to put a 2026 programme together and planned to use the Darley Moor circuit for some national events at Easter.

22] Section Liaison: Charlie has spoken to both Cotswold and Gosport sections in advance of our meeting with Section Secretaries / Officers on 13/11/25.

Steve reported that Fenland had been running successful cyclo-cross sessions on Friday evenings.

23] AOB: None

24] Time and date of next meeting: Saturday 24th January 2026 in person. Retford and Manchester considered as possible venues. (Secretary's note – venue now fixed at Retford).