

## National Clarion Cycling Club

### National Committee Meeting

**Tuesday 15<sup>th</sup> October 2025 at 19:30 (7.30pm)**

**On Zoom**

*Abbreviations regularly used: BC: British Cycling, B&S: Boots & Spurs. CTT: Cycling Time Trials, CUK: Cycling UK, DP: Data protection, ICO: Information Commissioner's Office, LCC: London Cycling Campaign, NC: National Committee, NCCC: National Clarion Cycling Club, SOs: Standing Orders. TT: Time Trial, WCML: Working Class Movement Library.*

**Present:** Ian Clarke (Standing Orders Secretary), Steve Clarke (Racing and Events Secretary), Edward Gilder (Boots & Spurs Editor), Charlie Harvey (Admin/Minutes Secretary), Ian Hoyle (Safeguarding Officer), Neil Shand (President), Michael Stainer (Webmaster/IT Manager), Paul Whitehead (Membership Secretary)

**1] Apologies for absence:** Edward Ireland (Chair), Chris Nicol (Data Protection Officer), Michael Stainer (Webmaster/IT Manager), Paul Whitehead (Membership Secretary). In the absence of the Chair, the President chaired the meeting.

**2] Minutes of last meeting:** Agreed

**3] Any confidential items in minutes:** None

**4] Matters arising, not covered elsewhere in the agenda:** None

**5] Correspondence:** Taken under item 7.

**6] 2025 Annual Conference retrospective:** We would need a conference motion to give sections a rebate again next year. We did not need a conference motion re: subscriptions as they were unchanged. Edward G would email Jonathan Leigh to see which sections had paid their subscriptions. He would also contact Tim Wadsworth re: merchandise. **Action: Edward G**

**6.1 Increasing attendance at Annual Conference:** Charlie noted that some sections believed that the Section Secretary had to attend. According to constitution, a section only has to send one or two representatives so any paid-up member of the section can attend if the Section Secretary or another Section Officer are unavailable. He said that we should make this clear when we send our notice of the 2026 Annual Conference. He also raised the matter of whether they could nominate another section as a proxy if no one from their section could attend. Ian C would draft a rule on this. **Action: Ian C**

**7] New Cotswold Clarion publicity:** Cotswold Clarion had sent us the publicity materials they had produced. Several NC members commented that they looked attractive and professional. Ian C mentioned we could also use QR codes in future publicity. Edward G would be asking Matt to produce some publicity to use at the York Rally and possibly act a template for all sections.

**8] Recruitment of new Treasurer and Secretary:** The NC discussed the urgent need for a Treasurer. If we could not recruit a new one, options included paying a bookkeeper or paying an honorarium to a Clarion member to do the job. It was agreed to discuss this further at our next meeting. Edward I would put an appeal in B&S Extra. We would also appeal for a Treasurer and Secretary at the online meeting for Section Secretaries / Section Officers / Section Reps.

**9] Revision of latest version of Constitution V29 (2024) and Standing Orders Ver 3.0:** Ian had circulated his proposals to the NC. He would tidy up the numbering and typos. Most of the changes were minor. The ones of note were:

- a - It made clear was that grants of up to £2,000 had to be approved by a majority of the whole committee, not just those present at any given meeting.
- b - It made clear that trophies had to be returned in good time for the next year's presentation.

**10] Single location for storage of all Clarion documents, maybe a “one drive” account or similar:** Charlie noted that Jonathan Leigh had originally suggested this. Edward I had asked this to be put on the agenda and he (Charlie) had been thinking on similar lines. He said we need to consider the structure we wanted. Should it by year, by topic or a combination of the two. Neil said we also

needed to discuss who was entitled to add or amend documents. Ian C had a “one drive” account and he would send a link to Charlie to see if it worked (it did). Michael had given apologies for this meeting and it was agreed that we would put it on the next NC meeting agenda and seek his advice.

**11] Autumn Meet:** Steve confirmed he would not be running one this year and was concentrating on the next Easter Meet. We would need to look to the sections to organise events that other sections could join in with.

**12] Easter Meet 2026:** Ian C and Steve have been in contact with the Isaak Walton Hotel, where the first Easter Meet was held in 1895, and the Mount Cook Adventure Centre, which seemed to be a suitable base for the meet. Darley Moor was a motorcycle racing circuit that might be a suitable venue for a TT and circuit racing. The central location would be attractive to several sections.

**13] York Cycle Rally 2026:** Steve reported that the planned date may not be available.

**14] Membership report:** Paul was unable to join the meeting due to problems with his internet provider. He had been able circulated a spreadsheet in advance of the meeting. As of 12/10/25, we had 2,081 members. Edward G had gone through the list of private members to see if there were any areas where new sections could be set up. There was a small pool of private members in the West Midlands but they lived some distance apart and he didn't feel a viable section there was possible. Advertising in Cycle was very expensive but an advertisement in the Audax UK might be worthwhile. Steve suggested a press release to send to cycling magazines. Edward G would try to see if could come up with an appropriate wording. **Action: Edward G**

**15] Treasurer's report:** In the absence of a Treasurer, Steve and Edward I were able approve payments jointly.

**16] IT update:** Michael had given apologies

**17] Data protection:** Chris had given apologies

**18] Safeguarding:** Ian H had nothing to report, which is his role was good news.

**19] Boots & Spurs / Boots & Spurs Extra:** Edward G hoped to have a new edition out in November but was still short of articles. Ian C offered to write about his recent family trip to Germany and Neil would write something on Norfolk. **Action: Ian C, Neil**

**20] Competitions and Events:** Steve reported that there had been a successful hill climb organised by Saddleworth Clarion. It was felt that having a road bike category in TTs has improved the number of entries. Ian H noted that entries for Calder Clarion's TTs were up on last year. Steve was planning to do a short item on racing at our online meeting for Section Officers and possibly a meeting for the sections that raced later on. (see item 21 below). Ian H asked if there were any plans for an event at a velodrome. Steve was considering Derby as the best venue.

**21] Section Liaison:** The NC had decided, at its previous meeting, to organise an online meeting for Section Secretaries and Section Officers for a general discussion, separate from the Annual Conference. Edward G recommended that it include the following items:

- a] Section age profiles and recruitment. What had worked for our successful sections?
- b] Engagement with NC. For example, section reports for B&S has almost dried up.
- c] What had sections used their rebates for?
- d] Section events that other sections can join in with e.g. the Broadland “camping weekend”.
- e] Easter Meet – attendances were falling. Were they still relevant?
- f] Local publicity – leaflets in bike shops, flyers, business cards, QR codes etc. Example of Cotswold Clarion (see item 7)
- g] York Rally
- h] Alternative national events

Neil suggested a Survey Monkey poll on which items sections particularly wanted to discuss.

It was agreed that the 13<sup>th</sup> November 7.30pm was a suitable date.

**23] AOB:**

Insurance. Steve had been in contact with a Fenland member who worked in insurance. **Action: Steve**

Charlie would be standing down from the NC in 2028, on completion of 10 years as Admin / Minutes Secretary.

Ian C asked about the Clarion tandem, which was originally donated to the Clarion by Brian and Ann Burchell. It was currently being used by a London member. Neil had this member's contact details and would send them to Ian.

**Action: Neil**

**24] Time and date of next meetings:**

Thursday 13<sup>th</sup> November (meeting with Section Secretaries and Officers)

Thursday 20<sup>th</sup> November (regular NC meeting)